

Ministry Plan Template
Updated: 05/04/06

Ministry Name: ABF

Ministry Leader: Kent Arthur

1. Purpose of the Ministry

God-centered Sunday morning classes designed to teach the Word in order to establish the congregation's growth into fullness of maturity in Christ.

2. Themes and Objectives from the Vision

Objective #1: Preach and Teach the Word

- The ABF hour has traditionally been about the *teaching* of the Word. However, other words within this objective such as *overseeing, training, accuracy, intentional* need more attention. Accountability procedures for the teachers, class session objectives, approved class subjects and other monitoring programs could help fully reach this objective.

Objective #3: Integrate Prayer into All Activities

- There will be class sessions devoted to prayer that would assure God's people know how to pray. I envision a "prayer warrior report" that would be published and is specifically directed towards each class, teacher and subject. This report would be used by the elders, POW, and individuals for the purpose of prayer support.

Objective #13: Minister in Age-Appropriate Ways

- Class sessions will address age-appropriate subjects however the class members may be made up of a variety in ages. Set up class sessions to address spiritual deficiencies within the body following 3 or 4 tracks so that different maturity levels can be met.

Objective #18: Be of Common Purpose

- Class sessions such as membership, basic Christian beliefs, sharing your faith and others would help the congregation renew their minds on Christ's teachings about worship, prayer, fellowship, service to others.

3. Outcomes

1. Accountability to the Elders, who are charged with feeding the flock.
 - Teacher guidelines and training
 - Written class objectives and expectations
 - Prayer Warrior Report
2. Increased teacher passion, knowledge, availability.

- Commitments from teachers for class *sessions* rather than for *years*. I envision sessions in a quarterly format.

3. Teaching on core beliefs made available at least annually.

- Membership classes, Article 3 of church constitution class, others to help build oneness in the body.

4. Directed or Intentional Studies that will help us focus on deficiencies within the body.

- Class sessions will be reviewed and approved by leadership team.(OEA form)

5. Feedback to teachers, elders.

- Evaluations completed by students (Evaluation form)

- Training designed to strengthen weaknesses

- Recognition of gift

6. Measurement

- Increased growth in Godliness, evidences of fruit

- Annual survey (maybe)

- There should be more teachers available, more generosity, and more holy obedience.

7. Focus on mission and vision.

- Course or subject matter could be run through an M/V (mission/vision) filter. This would be a simple check by asking the question, "How does this teaching meet our mission?"

4. Short-term goals

A. Identify teachers – build a group that can learn and feed from each other, let them work through set-up issues so that they have a part.

B. Identify courses of study – focus on mission and vision and address areas that need covered.

C. Identify classes, sizes and facilities

D. Identity strength of current classes – whether or not they would consider a merge or move.

5. Long-term goals

A. Elders involved with feeding during this hour by teaching and intentional specific prayer.

- B. 90% of congregation knowledgeable of basic beliefs, able to share faith and lead others to Christ.
- C. Growth in holy obedience, conformity to the mind of Christ – measured through abundant fruit of congregation.

6. Resources required

- 1. Facilities - Classroom, meeting areas, chairs
- 2. Supplies - writing, notebook binders, copying
- 3. Administrative - copying, binding class syllabus into binders
- 4. Funds/budget - teacher training sessions
- 5. Technology - computer pwr.pt. projection capability, white boards, DVD in each class.

7. Ministry Team

- 1. 3-4 session specialists who monitor and approve sessions
- 2. 12 – 20 in teacher pool (size will vary) Gifts for teaching, a good example to live by, strong biblical training in order to accurately interpret God’s word.
- 3. 1-2 *teachers* per session per class. The *session specialists* will approve objectives and expectations of classes (submitted by teachers), they will review evaluations and process them.
- 4. Teachers will require 4 or more hours study, 1 hour presentation. Session specialists would require 1-2 hours per week over the course of the year.
- 5. Teachers commit to 9 week or 6week sessions. ABF leader and Session Specs could commit to a 3 year term.
- 6. Accountability will show up in the evaluations as to whether or not the objectives and expectations were met.

8. Impact by numbers

2005 - 220
2006 – 400 on rosters

9. Training Approach

Initially we could pass out information on dos and don'ts, areas to work on, self evaluations. After class session evaluations are completed, individual pointers could surface for each teacher with specific areas of strengths and weaknesses addressed. Eventually we could hire a professor from (e.g.) Bluffton University, Winebrenner, and run a Saturday workshop for teachers, aspiring teachers.

10. Implementation Plan

Implementation Plan for ABF 2006

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|----------------|--|
| March 22 – 25: | ID teachers and selected individuals (past teachers or teacher prospects) |
| March 26: | Survey 'the list' to find opportune date for luncheon. |
| March 27: | Send out invitations for luncheon. |
| April 2 or 9: | Possible dates to present ABF proposals to teachers (maybe both dates) |
| April 10: | Presentation to Council |
| May 12/13: | Leaders Retreat – Introduction of ABF proposals along with rough draft of course descriptions, objectives, table of contents, and student expectations to be offered in the coming year. |
| May 14: | Presented to congregation |
| June 1: | Session specialists identified. |
| June 1: | First draft for 2006-2007 sessions of course topics, descriptions, objectives, table of contents, student expectations due from teachers, elders. |
| May 12/13: | Leaders Retreat – Introduction of ABF proposals along with rough draft of course descriptions, objectives, table of contents, and student expectations to be offered in the coming year. |
| May 14: | Presented to congregation. |
| July 1: | Course descriptions and etc. approved for coming year and beyond. |

- July – Aug 20: Congregation sign-up for upcoming year courses.
- Aug 20: Match facilities with courses.
- Aug 27: Published classroom map with roster for upcoming year available to congregation.
- Sept.3: Kick-off of new ABF calendar and course offerings!

11. Communication

Teacher luncheons to introduce plan and solicit changes –March/April 2006. Presentation to Ministry retreat and to the congregation through combined ABF – May 2006. Written leaflet to body – summer 2006. Leaflet would announce classes, teachers, and objectives. Sign-up rosters sent through the present classes August 2006. Signage posted to allow visitors a quick reference to classes and locations.

12. Anticipated Changes in 3-5 yrs.

Growth - more classroom space.

13. Anticipated Challenges

- a) Classroom space – possibly using the sanctuary as a ‘quarterly’ classroom, causing a conflict with practicing worship teams.
- b) Class identity for fellowship, parties, class care couples?

14. Position description for Ministry Leader

15. Calendar Review

PROPOSED ABF STRUCTURAL ENHANCEMENTS

1) Teacher rotation

- All teachers placed in teacher pool – these teachers would move from one class to another class teaching the same subject to a new group or to a break at the conclusion of sessions.
- Keeps teachers fresh, allows for in depth study time.
- Allows for variety of teaching styles, different thoughts.
- Creates a more desirable timeframe to those who would like to teach but not for an entire year, allowing an input of more teachers.

2) Move class calendar to sessions between 5th Sundays.

<u>5th Sunday month</u>	<u>Session length</u>
➤ Aug 2006 – Oct 2006	9 weeks
➤ Nov 2006 – Dec 2006	6 weeks
➤ Jan 2007 – April 2007	12 weeks
➤ May 2007- July 2007	9 weeks
➤ Aug 2007 – Sept 2007	6 weeks
➤ Oct 2007 – Dec 2007	9 weeks
➤ Jan 2008 – March 2008	9 weeks
➤ April 2008 – June 2008	9 weeks
➤ July 2008 – Aug 2008	6 weeks
➤ Sept 2008 – Nov 2008	9 weeks
➤ Dec 2008 – March 2009	12 weeks

3) Depending on class identities, 2 large classes could be established (Gym, Sanctuary)

- Up to 100 students.
- Possibly a ‘quarterly’ class.
- Possibly Books of Bible studies.
- Helps us fit into present facility for short term.
- This may allow for ministry growth – where new comers can find a comfort zone in a variety of class sizes and subjects.

SESSION EVALUATION FORM

Class subject taught: _____

Teacher(s): _____

- 1) Did you enjoy this class? Y M N
- 2) Will this class help your Christian walk? Y M N
- 3) Were the objectives for the class clearly met? Y M N
- 4) What was one objective you can remember? _____

- 5) Were there good applications made to your life? Y M N
- 6) Did the teacher meet your expectations for this subject? Y M N
- 7) Did you learn anything new? Y N
- 8) Would you recommend this class to someone? Y N
- 9) Would you like to revisit this subject again with a different teacher? Y N
- 10) What would you recommend to improve this class?
 - More use of DVD's
 - Better study material.
 - Smaller class size
 - Larger class size
 - More discussion time
 - Less discussion
 - Other_____
- 11) How could the teacher improve his/her abilities?
 - Impossible
 - Eye contact
 - Deeper study (knowing subject matter)
 - More questions
 - Other _____